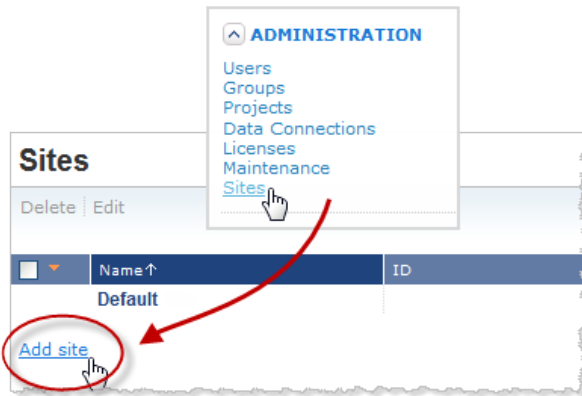


Multi-Site Server System

With the multi-site feature in Tableau Server, several organizations or groups can be hosted on a single server system. Each site's workbooks, data, and user lists are isolated from those of other sites. As the system administrator, only you can see every site, add and remove users, and make system-wide changes.

1 Open the Sites Page

On Tableau Server, open the Administration link, and click **Sites**:



2 Create a Site

On the Sites page, click the **Add site** link. Next, enter the site's name and the name that will be used for the site in URLs:

Add New Site

Name:

Web Folder:

Site URL:

When a second site is added, a "This Site" section is added to the left navigation area. Setting changes you make there are site-specific, not system-wide.

3 Add a User

In the Server section under Administration, click **All Users**, then click **Add User to Server**.



Once a server system goes from single- to multi-site, content administrators can no longer add or remove users—only system administrators can.

4 Configure the User's Site Membership

On the Add User page, enter the user's credentials, assign them to one or more sites, and configure their license level and user rights. When you're finished, click Add User.

Add User

Required User Information:

Username:

Full Name:

Password:

Confirm Password:

Site Membership

Site	License	Admin	Publish
<input type="checkbox"/> 1 selected site	Unlicensed	None	Deny
<input type="checkbox"/> Default			
<input checked="" type="checkbox"/> Development	Unlicensed	None	Deny

[Return to All Users](#)

After users have been added, at Tableau Server login, users with multi-site memberships are prompted to select a site. Users with single-site membership are automatically logged into their site.